



VMCP Withdrawal Form

To officially withdraw from Vashon-Maury Cooperative Preschool, members are required to complete this form and submit it to both their preschool Teacher and Parent Coordinator for signatures and withdrawal verification. Parent Coordinator will forward form to the preschool Secretary and Treasurer.

Please note that member must give thirty days prior notice of withdrawal.* Any prepaid tuition (other than the last month's tuition) will be refunded by check upon withdrawal.

Child's Name: _____

Class: _____

Parent/Guardian: _____

Late day of Attendance: _____

Reason for Withdrawal: _____

Parent/Guardian Signature

Date

Teacher Signature

Date Received

PC Signature

Date Received

*Exception to giving thirty day's notice may be made for the following: 1) Under Teacher's recommendation; 2) Under a doctor's written recommendation; 3) Relocation out of Vashon area; 4) Upon directive of preschool board

Please send the form to the following box address: VMCP c/o Registration/Withdrawal
PO Box 925 Vashon, WA 9807 www.vmcp.org