



VMCP 2006-2007 MEMBERSHIP STANDING RULES

I. MEMBERSHIP

- A. For each child, one adult member is required to assist the preschool on a regularly scheduled day of the week. If a parent is unable to attend on their regular workday, she or he is required to provide a substitute, if the parents do not make substitute arrangements when they are unable to attend their child can not participate that day. If two days are missed without providing a substitute, it may be grounds for dismissal. This rule does not apply to the Toddler group. Class may vote by a majority vote to not enforce these rules on a case-by-case basis.
- B. Each class shall start the school year with 18 students. Each class shall have the option to increase class size by secret ballot to a maximum of 21 students after school has been in session a minimum of four weeks.
- C. Acceptable reasons for absence from a parent meeting are: illness and family emergencies. Parents shall notify the Parent Coordinator prior to a parent meeting if such an absence is necessary. Parents will also notify the Instructor of an absence. Two unexcused absences may be grounds for dismissal from the Cooperative.
- D. Each family is expected to participate in all-school end-of-the-year cleaning held the week following the last week of school.

II. FINANCES

- A. A \$40.00 registration fee to cover the cost of preschool insurance, teacher discretionary funds, and curriculum enhancement is paid once per year. It is not refundable and must be paid upon re-enrollment. The registration fee is prorated quarterly. Deposits from families on the waiting list after open enrollment will be returned after no more than three months. Families added to wait lists after school has started will not be required to pay registration fee until they are enrolled in a class.
- B. Monthly tuition is due and payable on the last class day of each month, for the next month's tuition.
- C. In the event that tuition is not received before the first class of the next month, a LATE FEE of \$5.00 is imposed. Delinquent tuition will not be accepted

unless this charge is included. Limited scholarships are available. If you are in need of financial assistance please contact the Scholarship Chair.

- D. A total monthly tuition reduction of \$5.00 will be allowed for families with two children enrolled, provided more than 46 children are enrolled in the Cooperative.
- E. For new enrollees, tuition will be prorated for the month of enrollment.
- F. Each family is responsible for an annual fundraising obligation. The fundraising event for 2006/2007 is an Auction. Each family must participate in three ways:
 - 1. Each family will be assigned a job for the Auction.
 - 2. Each family must procure 2 items for the auction. If this obligation is not met, the family must reimburse VMCP \$100.00 per item. This obligation will be prorated quarterly.
 - 3. Each family must sell Auction 2 tickets.
- G. South Seattle Community College tuition must be paid quarterly prior to the beginning of each quarter. We now pay \$11.00 per month to meet yearly total.

III. SCHOOL SCHEDULE

Slow Start week begins September 11th, 2006.

IV. STANDING RULE CHANGES

Standing rule changes require a majority vote.

revised 8/14//2006